



Jacob W. Rezac

Energy and Utilities Tech

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Work Experience

Kansas State University – Energy and Utilities Tech

Aug 2021 - current

Manhattan, KS

- Managed utility meters for campus utility tracking
- Monitored automated meter reporting server for errors
- Processed utility bills by validating charges and fees, and inputting them into utility tracking software
- Managed 120 iPads assigned to facilities personnel via JAMF
- Worked on developing a central knowledge base via SharePoint

Foley Equipment – Yard Coordinator

Sep 2015 - Aug 2021

Manhattan, KS

- Organized, inspected, and cleaned a yard of on average 35 pieces of heavy equipment plus various attachments and equipment for rent or sale
- Led customer one-on-ones on selecting equipment to suit their needs and proper operation of equipment
- Record and manage vehicle, attachment, equipment and bulk inventory each month via Excel and handheld scanner
- Accept freight deliveries, checking BOL accuracy, and inspecting for damage or missing items

Blueville Nursery – Irrigation Technician

Mar 2014 - Sep 2015

Manhattan, KS

- Repair and install both commercial and residential irrigation systems
- Work with a small team to achieve customer deadlines. Worked unsupervised as needed for time sensitive jobs
- Check and resupply stock in the job trailer, reporting supplies used and damaged equipment

Education

Hutchinson Community College – Associates of Applied Science, Fire Science

Jun 2013

Hutchinson, KS

Skills

Proficient with Microsoft Office platforms as a part of daily duties; Basic network setup and troubleshooting; Customer support